



American Electric Power
Hydro Generation
P O Box 2021
Roanoke, VA 24022-2121
AEP.com

December 4, 2015

Dear Smith Mountain and Leesville Lake Property Owners:

Permits for Occupancy and Use to construct a dock are issued to property owners only and to be considered valid, must be assigned to any new property owners upon the sale or transfer of property. Often, lake properties are sold subject to obtaining such a permit. If this happens or if properties are sold, Occupancy and Use permits for docks must be assigned to the new property owner. Attached is the necessary form to complete this process.

This document will be recorded so signatures from the original Grantee (or property owners) and the new property owners must be notarized. Please enclose a check in the amount of \$21.00 made payable to one of the following Clerks of Court depending upon the county in which the property is located.

- a. Clerk of the Circuit Court of Bedford County
- b. Clerk of the Circuit Court of Franklin County
- c. Clerk of the Circuit Court of Campbell County
- d. Clerk of the Circuit Court of Pittsylvania County

The form and the check should be mailed to:

Appalachian Power Company
Shoreline Management
P.O. Box 2021
Roanoke, VA 24022-2121

Please note that the Assignor is considered the original property owner and the Assignee is considered the new property owner to whom the permit is being transferred.

Should you have any additional questions, you may contact Lisa Hammock at lhammock@aep.com or 1-540-985-2579.

Sincerely,

A handwritten signature in blue ink, appearing to read "Neil Holthouser", with a long horizontal flourish extending to the right.

Neil Holthouser
Plant Environmental Coordinator Sr

Attachment

12/04/2015

**Application for Assignment of
Permit**

Appalachian Power Company

Please provide the following contact information for the new property owner(s):

Property Owner's Name(s): _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Project Address: _____

Tax Map and Parcel Number: _____

ASSIGNMENT OF PERMIT
Prepared by Appalachian Power Company

This **ASSIGNMENT** made this _____ day of _____, _____, by and between _____ (name), a _____ (type & state of entity if a corporation, LLC, etc.), **ASSIGNOR**, to be indexed as **GRANTOR**, whose address is _____; _____, (name), a _____ (type & state of entity if a corporation, LLC, etc.), **ASSIGNEE**, to be indexed as **GRANTEE**, whose address is _____ and **APPALACHIAN POWER COMPANY (APCO)**, a Virginia corporation, to be indexed as **GRANTOR**, whose address is 40 Franklin Road, S.W., Roanoke, Virginia 24022.

WITNESSETH

THAT, WHEREAS, APCO granted Assignor a Permit Number _____, dated _____ (the "Permit"), for property identified as Tax Map and Parcel Number _____ according to the _____ County Real Estate Records, by which Assignor was permitted the use and occupancy of the Project's lands and waters (as defined in the Permit) for the Permitted Facility (as defined in the Permit) upon the terms and conditions as set forth in the Permit; and

WHEREAS, the Permit provides that it is a personal right and that nothing therein shall be construed to create any easement or other property interest in the Permittee and that the status of the Permittee is that of a licensee; and

WHEREAS, the Permit further provides that it may be assigned only upon certain terms and conditions as set forth in the Permit; and

WHEREAS, Assignor wishes to assign the Permit to Assignee, which assignment is within the terms and conditions of the Permit; and

WHEREAS, APCO has inspected the Permitted Facility and finds that as of the date of this Assignment it is in compliance with the Permit and that the assignment of the Permit is a permissible assignment under the terms of the Permit.

NOW, THEREFORE, in consideration of the Premises, the parties agree as follows:

1. **Assignment.** Assignor hereby assigns all its right, title and interest in the Permit to the Assignee, which assignment Assignee hereby accepts.
2. **Assumption of Obligations.** Assignee hereby assumes and agrees to perform all of Assignee's obligations under the Permit arising after the date hereof.

12/04/2015

APPALACHIAN POWER COMPANY,
a Virginia corporation

By: _____
Bradley R. Jones
Plant Manager - Hydro
American Electric Power Service Corporation
Authorized Signer

STATE OF VIRGINIA)
) To-wit:
_____ OF _____)

The foregoing Permit was acknowledged before me this _____ day of _____,
_____, by Bradley R. Jones, Plant Manager - Hydro, American Electric Power Service
Corporation, Authorized Signer for Appalachian Power Company, on behalf of the Company.

Notary Public
My commission expires: _____